

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

Applicants are considered for all positions without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation, citizenship or veteran status, or any other protected status under State or Federal law. The City of Greenwood does not discriminate on the basis of disability where such disability is unrelated to the ability to perform the essential functions of the position.

Personal Information

Full Legal Name:					
0	LAST		FIRST	MIDDI	LE
Present Address:	NO.	STREET	CITY	STATE	ZIP CODE
Have you ever gon	e by a differe	ent name?	Yes (specify):		No No
Phone Number:		En	nail Address:		
Position Position applying for: Salary Requirements:					
Availability 🔲 Full Time 🗋 Part Time 🗋 Seasonal 🔲 Nights/ Weekends					
Days NOT available					
Were you referred to the City of Greenwood? Yes, Who? No					
Have you been pre-	viously empl	oyed by the City	of Greenwood?	Yes, When	No

Education

	School Names & Location	Did you graduate?	Course of Study	Degree
High School				
College				
Graduate School				
Business/Trade				

Do you hold any certifications and/or licenses? If yes, please list:

Have you served in the Armed Forces? If yes, provide Branch of Service:

Please use the space below to summarize any job-related qualification(s), training, computer skills, and/or experience:

Employment History (Please begin with most recent employer)

Name of Company		Dates employed mm/yr From
Address	Telephone	T-
Description of work and type of business		
Your position(s)	Supervisor's nar	ne and title
Reason for leaving		
Aay we contact your current supervisor?	Yes	No No
Name of Company		Dates employed mm/yr From
Address	Telephone	To
Description of work and type of business		
Your position(s)	Supervisor's nar	ne and title
Reason for leaving		
Iay we contact your current supervisor?	Yes	No No
Name of Company		Dates employed mm/yr From
Address	Telephone	T
Description of work and type of business		
Your position(s)	Supervisor's nar	ne and title
Reason for leaving		
Aay we contact your current supervisor?	Yes	No No
Name of Company		Dates employed mm/yr From
Address	Telephone	To
Description of work and type of business		
Your position(s)	Supervisor's nar	ne and title
Reason for leaving		_
May we contact your current supervisor?	Yes	No No
201 S. Main St.	PO Box D	Greenwood, WI 5443
. 715-267-6205 f.	715-997-3208	www.greenwoodwi.c

References

Please list three professional references. Include the names, phone numbers, and position(s) of the
individuals who are familiar with your work history and experience. Do not list friends, relatives or
personal references.

May we contact your present employer?	Yes	No No	

Please Read Before Signing

I authorize the City of Greenwood to investigate any of the information contained on my application for employment, including past employment records (excluding salary history), education, medical, driving, bank and credit records, licenses, certificates, references and other facts stated on the application, including criminal background, although I am not obligated to disclose expunged juvenile records of adjudication or arrest. I further authorize all individuals and organizations named in this application to give the City of Greenwood all information relative to such verification. I specifically consent to the disclosure of information which may be covered by a settlement agreement or other "confidentiality" provision entered into with my former employers, and I waive my rights to enforce any such prior confidentiality agreement against my former employer with regard to this disclosure. Additionally, I waive any claim to privacy in such information, consent to the disclosure of information which may be exempt from disclosure by law, and waive any claims I may have to the protection of such information for the limited purposes of investigating and verifying my employment with the City of Greenwood. I waive any right I may have to be notified by any individuals and organizations named in my application for employment prior to the release of any information to the City of Greenwood, including the release of information concerning any disciplinary action taken against me by former employers.

I hereby release and discharge the City of Greenwood and any person or entity from whom any such information is obtained from any liability whatsoever related to the use or disclosure of such information.

I understand that this application is not, nor is it intended to be, a contract of employment. I understand that employment is at-will, meaning that either I or the City can terminate employment at any time for any reason. If hired, I agree to abide by all applicable City rules and regulations as subject to modification by the City.

I hereby certify that the statements I have provided in this application are true and correct to the best of my knowledge. I agree that any misrepresentation or false statement on this application shall be considered grounds for rejecting this application, rescinding a job offer or for immediate discharge if discovered after hire.

Signature of Applicant

Date

201 S. Main St. p. 715-267-6205 PO Box D f. 715-997-3208 Greenwood, WI 54437 www.greenwoodwi.com