# **Absentee Voting**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may submit a request to vote an absentee ballot to their City Clerk. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, and who has resided in the ward or municipality where they wish to vote for at least 28 consecutive days before the election. The elector must also be registered to vote to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

## Making application to receive an absentee ballot by mail:

Contact the City Clerk and request that an <u>application</u> for an absentee ballot be sent to you for the primary or election or both. You may make written application to your municipal clerk for an absentee ballot in person, by email or at <u>MyVote</u>. Your written request must Include:

- 1. Your voting address within the municipality where you wish to vote
- 2. The address where the absentee ballot should be sent, if different from the address above
- 3. The election(s) you wish to receive an absentee ballot for.
- 4. Your signature
- 5. A copy of your photo identification\*
- 6. **The deadline for making application to receive an absentee ballot by mail is**: 4:30 p.m. on the fifth day before the election, March 27, 2025. \*\*

\*Voters who are indefinitely confined due to age, illness, infirmity, or disability may not be required to provide photo ID. If this applies to you, contact the City Clerk regarding deadlines for requesting and submitting an absentee ballot.

\*\*Special absentee voting application provisions apply to electors who are indefinitely confined, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the City Clerk regarding deadlines for requesting and submitting an absentee ballot.

### Voting an Absentee Ballot In-Person

You may also request and vote an absentee ballot in the Clerk's office during the days and hours specified for casting an absentee ballot in person. The first day to vote an absentee ballot in the Clerk's Office is Tuesday, October 22, 2024. In Person absentee voting will be held at City Hall, 201 S Main Street, Greenwood, WI.

 Early voting hours starting March 18, 2025: Monday- Friday, 8:00am – 4:30pm Early voting ends March 28, 2024 at 4:30pm

### **City Clerk contact information**

Contact the City Clerk by phone at 715-267-6205 or by  $\underline{\mathsf{email}}$  .

Any ballots received after the polls close will not be counted.

### **Returning an absentee ballot**

The voter must return their own ballot by:

- 1. Mailing it back to the Clerk's office;
- 2. Dropping it off at the Clerk's office during City Hall hours.
- 3. Using the drop box at City Hall.